



724 Findlay Street
Portsmouth, OH 45662
Phone 740.354.4810
Fax 740.355.4406
www.portsmouthtrojans.org

Office of the Treasurer

March 6, 2025

Mr. Ken Swink
Southwestern Ohio EPC
303 Corporate Center Dr, Suite 208
Vandalia OH 45377

Dear Mr. Swink,

Portsmouth City Schools would like to request membership into the Southwestern Ohio Educational Purchasing Council. We feel our district will benefit financially from joining your purchasing council. We especially look forward to using your Food Service Program.

We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew T. Riehl".

Andrew T. Riehl
Portsmouth City Schools
Treasurer