

(Please place on your School District's letterhead)

October 1, 2021

Mr. Ken Swink
Southwestern Ohio EPC
303 Corporate Center Dr, Suite 208
Vandalia OH 45377

Your School District
or Name of Group



Dear Mr. Swink,

The Sample School District would like to request membership into the Southwestern Ohio Educational Purchasing Council. We feel our district will benefit financially from joining your purchasing council. We especially look forward to using your LED & Energy Savings Program.

We look forward to working with you.

Sincerely,

List Programs you are
interested in using

