



TO: EPC & OME-RESA Member Schools
FROM: Robin Houston, EPC Purchasing Specialist & Bid Coordinator
SUBJECT: EPC/OME-RESA Bus Purchasing Program
DATE: August 19, 2026

The Southwestern Ohio Educational Purchasing Council and Ohio Mid-Eastern Regional Education Service Agency will advertise and receive bids on behalf of their member districts. You are required to pass a Board Resolution prior to your purchase, which authorizes us to advertise and receive bids. Each district will decide on the vendor and the purchase. Below is a suggested resolution for your use.

Please return your completed resolution following board approval to the EPC as soon as possible via email at Robin.Houston@epcschools.org.

RESOLUTION

Whereas the _____ Board of Education wishes to advertise and receive bids for the purchase of 1 or more school buses

Therefore, be it resolved the _____ Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of _____ school bus(es)

Motion _____ Second _____ Aye _____ Nay _____

Note: Board adoption of this resolution does not obligate the district.