



TO: Participating Districts- School Bus Purchase

FROM: Ken Swink, EPC Director

SUBJECT: EPC School Bus Purchasing Program

DATE: November 10, 2025

The EPC will advertise and receive bids on behalf of its member districts. You are required to pass a Board Resolution prior to your purchase, which authorizes the EPC to advertise and receive bids. Each district will decide on the vendor and the purchase. Below is a suggested resolution for your use.

Please return your completed resolution following board approval to the EPC as soon as possible via email at [Robin.Houston@epcschools.org](mailto:Robin.Houston@epcschools.org).

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**RESOLUTION**

Whereas the \_\_\_\_\_ Board of Education wishes to advertise and receive bids for the purchase of 1 or more school buses

Therefore, be it resolved the \_\_\_\_\_ Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of \_\_\_\_\_ school bus(es)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

Note: Board adoption of this resolution does not obligate the district.