



## HVAC Air Filter Purchasing Program

Purchase Your Air Filters at Factory Direct Pricing!!!

**How Orders Are Placed:** Send list of filter sizes and quantities to Christy Fielding at [christy.fielding@gowaibel.com](mailto:christy.fielding@gowaibel.com) or call at (937) 356-9069. A quote will be provided.

**How Often Filters Should Be Changed:**

Pleated and Roll Media – 3 to 4 times per year or if using pressure differential, as indicated  
Bags, Boxes, Cartridge Filters – 1 time per year or if using pressure differential, as indicated

**Minimum Order Quantities:**

There are no minimum order quantities. You do not have to order case quantities.

**Non-Listed Filter Pricing:**

Email [christy.fielding@gowaibel.com](mailto:christy.fielding@gowaibel.com) with sizes of filter (L, W, D i.e., 12x24x2, type (i.e., pleated, box, bag) and MERV rating desired) or call 937-356-9069 for direct quote. Once quoted, it will be added to the pricing matrix and distributed to EPC.

**Freight:**

Free Freight: Minimum order for free freight is \$1,500.

Chargeable Freight: All orders under \$1,500 will be charged at UPS/FedEx standard ground rates.

**Customer Setup:** Each district site must be set up in our system to enable us to conduct business and allow us to properly ship and invoice. A valid purchase order is required for each transaction.

**Additional Services Available:**

Waibel Energy Systems can assist your district with filter installation and/or managing your filter stock. Additionally, Waibel can assist with standardizing your filter sizes by recommending inexpensive adjustments to your equipment. This will save money over time with less expensive filters being required. This does not have a negative effect on your equipment or quality of air.